



Manager's Report

For Council Meeting 4/11/00

FINANCE

Listed below are the new businesses licensed during this period:

<u>Business Name</u>	<u>Address</u>	<u>Business Type</u>
Apex Enterprises	521 Radford Ter NE	Retail – Self-Help Manuals
Body Mechanics Physical Therapy	431 Deer Path Ave SW	Physical Therapy
Caledonia Systems	522 Deer Meadow Pl SW	Software Development
Curves for Women	305-L E Market St	Health & Fitness Training
Education Innovations Inc	542 Breckinridge Sq SE	Retail – Educational Items
E-Z Car Wash	17-C First St SE	Car wash – New Owner
Integrated Human Solutions Inc	506 Sherry Ann Ct SE	Consulting
JT2 Massage	9-H Catoctin Cr SW	Massage Therapy
Kaleidoscope Cruises	808 Melody Ct SE	Travel Agent
Little Munchkins Day Care	104 Courier Ct NE	Child Care Provider
Memere's Garden Inc	201-B Harrison St SE	Retail – Quilt Shop
Michelle's Munchkinland Preschool	823 Tall Oaks Sq SE	Day Care
Molly Sprocket Antiques	120-C Ea Market St	Retail – Antiques & Repair
Janell Lee Miller	223 Loudoun St SE	Hairdresser
NeedBandwidth.com Inc	10 Catoctin Cr SE	Internet Service Provider
Shari Bernard	16 W Market St	Retail - Clothing

PERSONNEL

Pursuant to Section 4-3 of the Town Charter, the following personnel actions have occurred since the last report:

<u>New Hires</u>	<u>Position</u>	<u>Department</u>
Michael A. Freda	Budget Officer	Finance

<u>Resignations</u>	<u>Position</u>	<u>Department</u>
Stephen E. Baker	Utility Plant Operator	Utilities

Thomas Balch Library

1. The library held a staff workshop on learning to scan photos and negatives from our own collection. In the past year, we have scanned over 3000 of our Winslow Williams negatives into a searchable database.
2. A class, "Climbing Your Family Tree" began at the library. This is a four part class and covers the basics of genealogy as well as an introduction to the Balch collection.

PLANNING and ZONING

Current Planning Division Activity**Plans accepted for review during the period March 22 – April 4, 2000**

- CVS Pharmacy – Boundary Line Adjustment
- Leesburg Chrysler Plymouth – No Adverse Impact Certification (6,326 sq. ft. auto sales)
- Leesburg Import Service – Landscape Plan
- Woodlea Manor, Phase 7 – Landscape Plan
- Potomac Crossing, Sec. 7 – Final Plat (30 single-family detached dwelling units)
- Bredimus Property – Boundary Line Adjustment
- Stowers, Sec. 2 & 3 – Preliminary Subdivision Plat (263 single-family detached dwelling units)
- Tollhouse Center – Sketch Plan (4,800 sq. ft. retail and 2,100 sq. ft. office)
- Leesburg Plaza Office Building – Request to Submit a Combined Development Plan Application (42,825 sq. ft. office)
- Loudoun Sport & Health Club – Request to Submit a Combined Development Plan Application (34,481 sq. ft. expansion of fitness center)
- Potomac Station, Sec 8E – Deed of Subdivision
- Potomac Station, Sec. 8F – Deed of Subdivision
- Loudoun County Central Warehouse – Preliminary/Final Development Plan (7,980 sq. ft. building expansion)

Plans reviewed during the period March 22 – April 4, 2000

- Edwards Landing – Floodplain Study
- Leesburg Green – Request to Submit a Combined Development Plan Application (45,000 sq. ft. office and 95,400 sq. ft. mini storage units)
- Cardinal Park, Lot 9 – Preliminary/Final Development Plan (111,350 sq. ft. mini storage units)
- Middleburg Bank Office Building – Preliminary/Final Development Plan (18,600 sq. ft. office)
- Leesburg Corner Premium Outlets, Phase 3 – Final Development Plan (71,866 sq. ft. outlet mall expansion)
- Mayfair Commons – Landscape & Lighting Plan
- Kincaid Forest, Sec. 12A – Construction Drawings (61 single-family detached dwelling units)
- Leesburg Import Service – Landscape Plan
- Goodyear Building Addition – No Adverse Impact Certification (792 sq. ft. auto service expansion)
- Potomac Crossing, Sec. 7 thru 9 – Rough Grading Plan
- Sycamore Hill Phase 1, Sec. 5 – Construction Drawings (57 townhouse units)
- Sycamore Hill Phase 1, Sec. 5 – Final Plat (57 townhouse units)
- Country Club Sec. 1, Lot 38 – Building Restriction Line Vacation

Zoning Permits issued (00-282 thru 00-355)**New Construction – Residential**

Exeter Hills – 3 SFD @ \$100,000.
Potomac Crossing – 3 SFD @ \$105,000.
Tavistock Farms – 2 SFD @ \$105,000.
Stratford Ph. “B” – 1 SFD @ \$85,000.
Greenway Farms – 10 SFD @ \$125,000.
Woodlea Manor – 5 SFD @ \$100,000.

New Construction – Commercial

None issued during this time frame.

Occupancy Permits Issued – Residential

Woodlea Manor – 2 SFD
Kincaid Forest – 1 SFD
Exeter Hills – 3 SFD
Old Waterford Knolls – 1 SFD
Tavistock Farms - 1 SFD
Greenway Farms – 5 SFD
Mead Hill – 2 SFD
Potomac Crossing –1 SFD
Sycamore Hill – 15 SFA

Occupancy Permits Issued – Commercial

Suntan Shop (1033 Edwards Ferry Rd., NE)
Mt. Zion Methodist Church (12 North Street, NE)
Community Bank (300 Fort Evans Rd, NE)

UTILITIES**1. Water and Sewer Administration****a. Capital Projects**

Forwarded a resolution to Council for approval of Water System Improvements, Main Zone, Phases 6,7,9 & 10

2. Water Supply Division**a. Capital Projects Update**

Water Treatment Plant Upgrade to 10 MGD

The contractor is performing the following operations:

- I. Installing miscellaneous yard piping
- II. Continues to form and pour concrete at filter building and flocculation basins
- III. Placing block and brick at washwater building

WTP Expansion Project Status

Dollar value complete 30% Time Elapsed 56%

The contractor continues to be 30 days behind schedule.

Storage Tank Improvements

J&W Sandblasting has mobilized at the Hospital Tank site.

Existing coating removal is in progress.

3. Water Pollution Control Division**a. BMU Project**

New construction excavation is well underway and project is approximately 6% complete.

b. BNR Project

Project is approximately 36% complete with all major structures underway.

4. Utility Lines Division

- a. 55 connections were made to the town's system this period.

R. S. Noe

